## **Customer Service Essentials**

Many businesses understand the importance of customer service. It is one of the most important aspects of any business. If customers are not satisfied with service, they may use another business in future. They may also voice their complaints to others. This may result in a significant reduction and even business failure. Among other things, here are a few important aspects of good customer service:

- Good Attitude
- Conflict Resolution
- Knowledge of Customers
- Timeliness

RREV (your engines !!!) is a catchy way to remember the essentials of customer service:

- Responsiveness We must effectively and quickly respond to customer concerns and questions.
- Relationship We must connect with our customers and seek to win them for the long term
- Experience We must create memories that our customers want to enjoy and tell others to do the same.
- Value We must create memories that our customers want to repeat and tell others to do the same.

Customer Service is the <u>process</u> of delivering the <u>value</u> of a product or service to customers. We must build relationships with customers and seek to understand their needs. We must satisfy their needs and wants and build long term relationships. Remember to *RREV* your engines !!!